

## Email: Vacation or out of office autoreply

Last Updated Tuesday, 19 June 2007

Does your mail server support Vacation or Out of Office autoreply messages? If so how do I use it?

Absolutely! We recently upgraded our mail servers to accomodate things like this. To manage your account on our mail server you just go to the following URL:

<https://mail.scronline.com/pfadmin/users/login.php>

You can set an autoresponse, forward your email to another address, or change your password.

Setting the autoresponse will reply to anyone sending you an email with a subject of "Out of Office" and whatever brief message you enter. It will only send an email to that address once until you take your notice off. This is done so your autoresponse doesn't flood anyone or any mailing lists you may be a part of.

Remember that changing your password here does not change another other passwords you may have with us. Only your email password.